



# Cambridge University Amateur Dramatic Club

## Minutes, 26 November 2017, 17:00, Larkum Studio

Meeting starts 17:18

### 1. Apologies for Absence

Received from: Theo Heymann, Milly Parker, Katherine Ridley, Avi Velevski

Present: Ellie Cole (arrive 18.03), Charlie Jonas, Sammie Ruston (arrive 18.03), Charlotte Stephenson, Andrew Tan, Sophie Taylor, Carine Valarché, Oscar Yang

Minutes taken by Carine Valarché in Katherine Ridley's absence.

### 2. Minutes and Matters Arising

None.

### 3. Action Points

- a. Charlie Jonas to liaise directly with Rob Eager regarding the headshots.  
Deferred.
- b. Representatives to post about the Feedback Form on the individual Facebook groups.  
Avi Velevski did, everyone else deferred.
- c. Theo Heymann to arrange transfer of the workshop toolcodes list from CUADC to the theatre.  
Deferred.
- d. Everyone to continue to include opportunities for getting involved with Panto in their lists. Charlotte Stephenson to post in group to give info that can be added to lists.  
No longer relevant.
- e. Carine Valarché to find out about the website discount for committee on CUADC shows.  
Done.
- f. Charlie Jonas to speak to the Rabbit SD to advise.  
The Sound Designer did not reply to Charlie Jonas's messages.
- g. Carine Valarché to make a playlist for the Winter Party.  
Done.
- h. Charlie Eardley to make a Facebook event for the Winter Party.  
Done.

- i. Katherine Ridley to email Jack about our plans for the Winter Party.  
Done.
- j. Andrew Tan to contact Alan to negotiate over the tablets.  
Deferred.
- k. Adam Mirsky to ask for more information about buying puppets.  
Deferred.

#### 4. **Lent Term Funding**

The Sizwe Banzi director has not replied to the emails and Facebook messages of Oscar Yang and Charlotte Stephenson. She needs to reply to accept funding. Since she hasn't replied, CUADC are revoking funding. We can choose another Corpus show to fund. The committee decides to offer Pomona funding.

**Action point: Oscar Yang to offer Pomona funding.**

#### 5. **Show Reports**

##### a. **Panto (Week 7-8 ADC Main – Theo Heymann)**

S – Almost sold out. 99.8%. Got 5 stars from CTR.

P - Good but over-running a serious problem.

A - Good.

T - Good.

##### b. **Porterhouse Blue (Week 3 ADC Main – Katherine Ridley)**

S - N/A

P - Prod team applications are currently open. They've only had one application so far so lots of pushing will be done until applications close.

A – They've cast the show, emails were sent out yesterday morning. 10/14 actors have currently accepted roles in the show and 4/14 are still yet to respond. If any of them decline their roles they have reserves in place to email. A read-through will be happening around Thursday next week.

T - N/A

##### c. **Wander (Week 5 ADC Main – Sophie Taylor)**

S – n/a

P – Are choosing a producer soon and have most of the production team in place

A – More audition slots have been added and callbacks are next week.

T – Have received applicants for most roles, will try to find people for the other roles.

##### d. **The Producers (Week 8-9 ADC Main) – Carine Valarché**

S - n/a

P – Applications for some roles have reopened.

A – Callbacks are happening next week, loads of strong actors auditioned.

T – Have received no applications for Set Designer or Sound Designer despite reopening applications.

**6. Report from Executive Committee**

Deferred till after Christmas.

**7. Freshers' Shows Debrief**

**Action point: All reps to talk to those involved in the fresher shows including what they could have done better - to be reported on after Christmas.**

Milly Parker has reported that the SM teams were great. After the show Milly Parker was given a lovely thank you card. She has since been messaged by those involved about their next applications. It's important to see whether they continue with theatre after the fresher shows.

**8. Winter Party**

Tables to be set up to put food on and a few decorations to be put up. We have mince pies for a hundred people and crackers everywhere. Committee to come at 7.45pm.

**9. Investment in Sound Equipment**

Daphne Chia has suggested that we invest in a portable sound recorder which could encourage more people to try out sound design. Usually you borrow stuff from the music faculty or use your own phone. Exec and Management will never approve this since they have only recently made a lot of purchases. It's useful but for very specific shows. The investment would be more worthwhile if we had a better sound system to begin with. It would cost £100-200 but it's questionable where there is demand for this.

**10. Paid Facebook Ads for Clubshows**

Currently only admins of the page can make the ads. Worth considering if we assign a set budget to each club-funded show. This is an important way of reaching townies. Lewis used to do it. We'd need to consider how we get the ads viewed without paying more.

**11. The Term Ahead**

Before we finish as committee we need to do Edinburgh show selection. Also committee members should start thinking about people you think would be good for your role. Also think about if you want to run for President.

**Action point: All committee members to ensure they are free on Sunday 4th March for hustings and dinner.**

**12. Info List**

None

**13. A.O.B**

**Action point: Katherine to schedule the Constitutional Review over Christmas.**

Meeting closed 18.23.