



Cambridge University Amateur Dramatic Club

Minutes, 29.07.21, 18:00, Zoom

1. Apologies for Absence

Present: Ella Fitt, William Audis, Maria Cleasby, Amber De Ruyt, Claire Lee Shenfield, Annabelle York, Mahon Huges, Elliot Aitken, Derek Penny

Absent with apology: Hannah Collins, Cat Salvini, Jonathan Black, Jonathan Powell

Absent without apology: Aine McNamara, Iona Rogan, Emily Shen

The presence of the Diversity and Inclusion Consultant, Mithiran Ravindran, was not requested at this meeting.

2. Minutes and Matters Arising

No matters arising.

3. Action Points

- MC to reach out to the producers of Parnassus Players for an updated Show Report today - **ongoing** (see below)
- All members of the Committee to attend No Quarter Get In - **done**
- EF and WA to make Google Form for committee stash - (see 13)

4. Show Reports

MH presents a SPAT report for No Quarter. Total sales were £4,234.67, with profit of £1,017.36. Production has now concluded, and was a great success. It was a long time coming, but the company benefited from the extra time, and delivered a high-standard Freshers' Play. Difficulties included sending out a press release (but the show was still a sell-out) and

completing head-shots. The producer and company pass on their thanks to CUADC for their support. EF expresses her pride in the No Quarter team.

EA and MA to chase up final SPAT reports from The Passion and The Parnassus Players, but WA is pleased to report both returned a profit.

AY delivers the sad news that The Calligrapher has been cancelled due to difficulty in finding a venue, and so has not gone up to Fringe. Rehearsals were going well, and some set design and publicity materials had been produced, and there is an appetite to attempt to take the production to Fringe again next year, or else stage the show in Cambridge.

5. Event Reports

The CUADC Garden Party died a sad death due to ongoing Covid-19 restrictions, but the Committee will make up for its loss with social events in the coming terms. CLS reports that preparations were going well, until we had to pull the plug (ADR delightfully reports there was a spreadsheet).

ADR reports that 24 people signed up for the Producing Workshop yesterday, approximately half of whom attended, including both freshers and graduates. The workshop was a “raging success”, with attendees gaining useful contacts and information.

EF reminds the Committee that we need to begin thinking ahead to Club Dinner. CLS has all of the emails from the organisation of the previous Club Dinner, should we wish to repeat the event at the same venue (“we shall pop again”). CLS to get in touch with the University Arms Hotel.

CLS raised the idea of an inter-society Cambridge Theatre ball, which would be best in Michaelmas in order not to clash with Club Dinner in Lent. ADR suggests this could be a Winter Ball, with EF adding that this could replace our Christmas Party, supported by inter-society funding.

6. Freshers' Plays

EF reports the selection of the Freshers' Plays for the coming year by the subcommittee as: A Small Family Business (ADC Main), Harlequinade

(ADC Late), and The Kitchen Sink (Corpus). EA to write CNs for the productions; EF confirms that Management have already sorted rights.

7. Freshers' Campaign

EF indicates that O-Group will put together a plan for the Freshers' Campaign, including a rota for the stall at the SU Freshers' Fair (hopefully in-person!). EF asks all Committee members to keep 8 October free, and for anyone who cannot attend to get in touch with her ASAP.

The Club has been asked if we wish to collaborate with other societies again for Freshers' Friday, and EF indicates this is something it would be good to continue, and to open this out to more societies than just CUMTS and Footlights (with whom we have collaborated previously).

Management are keen to do their own talks/workshops this year separately from the Committee (but would still like the relevant CUADC reps to attend), although we are also still able to continue to run our own tours of the theatre, workshops etc. as part of the Freshers' Campaign. Management would welcome feedback on this idea; MC requests more clarity to ascertain whether this would replace our workshops etc. EF to email Management back for more information, but suggests that, in any case, we continue to run workshops as a Committee for those involved in the Freshers' Plays to make them more accessible.

EF informs the Committee that in previous years drinks have been held for specific groups. The Committee agrees that these would be welcome again as part of this year's Freshers' Campaign. MH informs the Committee that, following Camp, the tablets are now working again!

8. Funding for Michaelmas Term

The Committee agreed to offer funding to Pass Over (ADC Main), Attrition (ADC Late) and Vinegar Tom (Corpus).

Show Contacts appointed as follows: ADR - Vinegar Tom; AY - A Small Family Business; MH - Harlequinade; WA - CUADC/Footlights Panto ...

Committee members are reminded that they cannot be involved in productions for which they are serving as Show Contact.

9. ADC Theatre Long Term Plan

Management are requesting more student feedback. EF will share on the Slack channel, and this will be discussed further at the next meeting. MC implores everyone to be as detailed as they want in their feedback!

10. CN // SA in Theatre Panel

EF reminds the Committee of the concerns raised about the Theatre Panel, and the positive response received in reply to these. This is something we wish to continue to support as a Committee; EA expressed a particular desire to be involved in the panel as Directors' Rep.

11. Costume Sub-Committee

Queens' College are allowing more than one individual to key-hold for the Costume Store, and CS is requesting approval from the Committee for a subcommittee to be formed, composed of Ordinary Members of the Club who are not currently serving as a member of the Committee or as a Consultant. The Committee grants this approval, and delegates power to CS to make appoints to this subcommittee. EF to pass this onto CS.

12. Accessible Tech Sub-Committee

AY updates the Committee about the Accessible Tech Sub-Committee, which is to be comprised of AY, MC, WA, DP and EA. MC informs the Committee that Management have already written up access statements, which she will share with the sub-committee, but these shall require more detail. ADR reminds the Committee about the producing pack she produced, and asks if this is something which can be made available on the website. EF agrees that this would be useful for the Freshers' Campaign etc. (Action point - MH.) EA informs the Committee that the ADC Theatre are introducing relaxed performances for the first time this

year for the CUADC/Footlights Panto (exciting news!) and asks if this is something that could be extended to other shows going forward.

13. STASH

Quarter zip jumpers in colours determined by groupings of roles on Committee are to be acquired as stash. Nobody wants orange stash, and techies want dark stash so that they may “hide in the shadows”. EA requests that stash be bought in colours that are not so bright that they are likely to find little use outside of the theatre, if possible. WA asks all Committee members to continue sending their sizes over and promises to contact the suppliers for a quote once sizing and colours are finalised.

14. General Business and Updates

WA updates the Committee about our financial position (strong) and our banking situation - WA and EF are in the process of being added to the account as signatories (as WA is currently making reimbursements out of his own accounts) after which WA will engage HSBC in discussions about a transition to online banking to make reimbursements easier.

EF updates the Committee on the ongoing Intimacy Workshops project with Management, for which major societies have asked for a £250 contribution. EF and WA have agreed that this is reasonable, and we intend to proceed with supporting this as a Committee.

15. AOB

WA to contact Management again about the Welfare Policy with a view to getting it finalised and signed off before Michaelmas Term.

Meeting concluded at 19.24