



Cambridge University Amateur Dramatic Club

Minutes, 29.09.21, 11:00, Zoom

1. Apologies for Absence

Present: Ella Fitt, William Audis, Amber De Ruyt, Claire Lee Shenfield, Annabelle York, Mahon Huges, Elliot Aitken, Derek Penny, Aine McNamara, Emily Shen, Jonathan Black, Jonathan Powell

Absent without apology: Iona Rogan, Maria Cleasby, Hannah Collins, Cat Salvini

The presence of the Diversity and Inclusion Consultant, Mithiran Ravindran, was not requested at this meeting.

2. Action Points

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3. General Business

EF informs the committee that meetings from now on will be in person (exciting!) We have a space in the ADC booked on Sundays at 5.

She asks for a volunteer to join her on show selection this term which will take place weekends 30-31st and 6-7th (person tbc)

4. Show Reports

Show contact channel to be made on slack by EF and reports to come at the next meeting.

Show contacts for this term are confirmed as:

- Attrition - DP
- Vinegar Tom - ADR
- Pass Over - CS
- A Small Family Business - AY

- Harlequinade - MH
- The Kitchen Sink - AM
- Panto - WA

5. Event Reports

Club dinner update from CLS: university arms has increased the prices bc brexit :(, ticket prices would be £55 for drinking, last time it was £30-something. With a want to make it as affordable as possible we're looking elsewhere, possibly at college options. Need a large venue because expecting more people to come after the year we've had + alumni (140ish venue capacity) TLDR: club dinner will be happening !!

6. Freshers

- EF briefing on **Freshers fair (5th and 6th)**: we have many ADC pens to give away, we have an ugly display board in need of some TLC, (decorating before/ after meeting on sunday (3rd)?). Things to push at the fair: freshers friday (8th) and management intro talks on sat (9th), join cam theatre fb group, sign up for freshers plays, audition for panto.
- AM and IR planning actors workshops as well to be advertised. EF to book spaces in ADC.
- EF briefing on **Freshers Friday (8th)** : we have the theatre booked from 4, bar booked from 2, come in 2.30/3ish to set up. The plan - freshers come to the theatre, 1 person in box office at all times to welcome people and some people will be taking freshers around on tours (route TBD). The tour will end in the bar where freshers can claim a free drink. The rest of committee to be positioned in the bar chatting to freshers (+ pushing freshers plays!). Roles will be rotated throughout the event. CUMTS will also be in the bar and possibly footlights.
- EF reminds committee of the introductory talks on the 9th at various times for each area of theatre (lighting and sound, directing and producing, stage management, set design and construction). Reps relevant to these areas to attend and pass on 'pearls of wisdom.' Will hear more clarification from Lucia and Eduardo who are running the talks soon. All reps apart from AY can make their talk.
- **Get involved booklet** should be sent to slack soon for committee to check over before printing.

- Spaces in the process of being booked for **interviews and auditions for freshers' shows**: currently booked bar for tech interviews 9-3:30 on the 10th and auditions on the 9th. Rest of interviews to hopefully happen on the 10th and evening of the 11th and then auditions on the 10th and recalls on the 16th and 17th. ADR comments that her freshers interview took place in the waterstones cafe, a more informal vibe which could be nice.
- **Workshop** spaces are in the process of being booked (DP suggests show calling workshop!)
- CLS on **freshers' socials**: People to arrive at the bar for 6ish to chat and then come see the show that's on that week (week 1 - LGBTQ+, week 2 - female and nb techies, week 3 - BIPOC, week 4 - disabled students). Meet in bar, have chat and set some tickets aside. CLS to make facebook events asap. AY raises a concern about publicly having to declare going to events (e.g. people who aren't publicly out LGBTQ+ may not want to click going on the event), EA suggests sharing it in the private SU LGBTQ+ FB group and CLS points out that there will be no need to hit going.
- **Writing Competition (JP)** - Running a CUADC writing competition over Michaelmas, JP will pitch for a slot for the winning show in the Larkum in Lent term and is asking around for judges. Timescale to be in place so as to advertise for this at the freshers fair.
- **Theatre families** - CS is keen to run this again this year. ADR and JP in favour, points out last year was rubbish bc covid, it can't hurt to try. CLS informs that MR wanted to set up a BIPOC theatre fam scheme, CLS suggests integrating this with main scheme. 'Are you BIPOC, would you like a BIPOC parent?' as a question on the google form. Further discussion with MR needed.

7. Funding for Michaelmas Term

WA declares two ADC shows this term lack funding, the precedent for this is that as CUADC we act as the emergency funding contact and as such need to call an emergency funding panel, these shows are: 'Top Girls' and 'Out for Delivery'. After a discussion it is put to a vote and committee unanimously agrees to offer funding to both shows.

AY suggests that we invite freshers play techies to the 'Top Girls' get in as we have multiple committee members working on it in a backstage capacity, plus DP to take Corpus freshers show people

round Corpus during 'Vinegar Tom' (two CUADC funded Churchill's in the same week!!)

8. CUADC protected terms doc

MR's document to be shared to slack imminently for feedback, document concerns inclusivity and diversity in casting and production processes.

9. Costume Policy

CS wrote the policy regarding hire fees for non CUADC shows to borrow from the costume store. The suggestion is to introduce this post freshers shows as it seems unfair to introduce it beforehand. Document to be shared to slack for imminent feedback.

10. AOB

Stash is ordered :) EF reminds committee to wear it for all CUADC events she will notify committee when it has arrived.

It is noted that committee should be able access cloffice now since it is no longer an ISO room.

Update on the welfare policy, WA has heard back from the university lawyers who have offered wording suggestions. Will finalise and vote on it when his laptop works again (f in the chat for Will's laptop)

EF braces committee for many many slack messages and gives a rousing pep talk.

Meeting concluded at 11:43