



# Cambridge University Amateur Dramatic Club

Minutes, 13.03.22, 15.00, Dressing Room 1

## 1. Apologies for Absence

Present: Jonathan Black, Izzie Sayer, Thomas Shortland, Rishi Sharma, Amy Meyer, Tom Chandler, Mercy Brewer, Kate South, Lily Blundell, Tungsten Tang, Rosie McLeish, Stephanie Cho

Absent with apologies: Zac Green, Lucas Holt, Rory Chandler

Absent without apologies: Christian Longstaff

## 2. Minutes and Matters Arising

## 3. Action Points

Action: IS to contact JP for a SPAT report on *Moderation*, ADR/MH for SPAT on *Singin' in the Rain*: **IS to chase**

Action: JB to circulate document regarding D&I consultants. **Ongoing**

Action: JB to contact all shows to communicate funding decisions. **Ongoing**

Action: JB to chase Ben White regarding LTM posters **Ongoing**

Action: JB and TS to investigate what happened previously wrt to fringe funding and bursaries. **Ongoing - JB and TS to ask Richard (Senior Treasurer during their meeting next week)**

Action: JB to investigate previous code of conduct, committee to start draft of code of conduct. **Ongoing**

Action: LH to advertise tech for directors and producers workshops on Cambridge Theatre. **Done**

Action: JB to arrange a meeting with management after next week's meeting. **Done**

Action: MB to get in touch with LRC to put producer's guide on CUADC website. RS to contact EA wrt directors guide, ideally do same as MB. **Done**

Action: MB to reach out to marketing society/women in media to assist with our marketing. **Ongoing**

Action: JB to book all welfare training for the committee. **Ongoing**

Action: LB to update the Club Room with intros to the committee members **Ongoing**

Actions were discussed briefly but for the sake of time (due to the LTM get-in happening) extended discussions were postponed til the next meeting.

#### **4. Event Reports**

KS has contacted JR RE group discounts for SITR and has made a FB event for this. 2 people have already signed up. She suggests it would be helpful to have a committee (not doing the show) present. JB asks for volunteers, suggests he can offer a free ticket for this. IS and SC indicate interest.

JB asks KS to talk about garden party.

KS has found that Churchill has been the venue in the past, and thinks this may be good for this year. JB suggests proximity to Farawaysburys is useful.

KS wants a school fair type vibe for the garden party, with some of the following:

- A (potentially purple ADC) bouncy castle.
- A raffle to raise money: KS suggests a famous prop e.g. an umbrella from SITR/a fez from Ghost Quartet. JB suggests we simply raffle the skip. TC suggests lucky dip type style. KS wants the skip to be a prize for the hook a duck.
- A fancy dress theme where attendees dress as their favourite ADC show from this year
- A vote for the favourite show cocktails and serve these.

KS's non-negotiables are lucky dip skip, show cocktails and fancy dress, with the other ideas coming down to budgetary considerations. Notes that she would also like some assistance in process of arranging all of this. JB confirms LH, MC and SPF will organise the BBQ.

KS suggests 24th as the date but is open to other suggestions.

TC notes that none of us have had a proper Easter term so we don't know when people generally leave Cambridge, making dates more challenging.

Various members of committee also suggest other ideas for games at the garden party, including Dunk-a-Dell, Rinse-A-Rycrost and hook a duck with mini Dianas.

Action: KS to circulate a garden party document.

JB reminds committee that the Tech for Directors and Producers workshop will be taking place and notes LH will no longer be able to attend. He reminds committee members to please turn up, either to contribute or simply to attend and to spread the word about it.

#### **5. Show Reports**

Action: IS to ask *Moderation* for the E of the SPATE report, also add this to minutes. SC asks when she should put next term's shows on the website. JB notes tickets go on sale 31st March, so to wait until then

## 6. Show Funding

JB notes CUMTS have decided to fund *Blue Workers*.

LB asks how this happened. LH was allegedly supposed to inform committee, but has been away.

(RM joins meeting)

TC, MB, TS, RS and RM leave the meeting for the funding discussion.

Funding discussions are not minuted.

Committee decide to offer funding to *The Pied Piper* (Week 2 ADC Late)

## 7. Fringe

JB notes that in addition to the production we are funding and supporting (*Life Before The Line* and *Real, Mad World*), CUADC have offered grants of £800 to 3 other shows for if their teams decide to take them to the fringe: *Heros*, *My Dad Wears a Dress* and *Long Nights In Paradise*. For these shows CUADC won't be offering additional support beyond funding

JB notes he has met with those involved with these shows and also with Charles from the Space.

IS asks what show contacts will involve. JB explains it will likely be a combination of show contact and welfare contact roles, and both shows have confirmed they will have a welfare contact on their teams.

JB asks people to put themselves forward at some point in the next week if they would like to be show contacts and are planning on going to fringe.

Action: JB to circulate more information about the 2 shows to allow committee members to make an informed decision before volunteering to be a show contact.

IS asks about bursaries

Following last meeting JB has found that CUADC in the past has funded all production costs and not living expenses, but have offered bursaries which can cover living expenses. He is uncertain how it has happened in the past and explains

that this is something we can decide, although he would like to avoid asking people for lots of evidence of their financial situation.

RS mentions that college grants will also be available for lots of people. JB agrees this is something to encourage.

IS clarifies how CUMTS funded *On Your Bike*. TC asks how their bursary applications were managed. IS suggests we don't base our decisions on CUMTS finance.

LB suggests we ask people to write a short application form where people can explain what they would do with the bursary.

TS notes it should be for those who would otherwise be unable to go.

JB confirms this will be brought up in a discussion with Richard.

## **8. Welfare**

These minutes are not shared to protect the anonymity of a committee member who wished to remain anonymous.

## **9. Freshers plays**

IS reads ZG's notes on Fresher's play list:

- The Actors' List email will be sent out by the end of the day
- He now has access to the Fresher's Play list. It needs updating with new/other plays and he can send this out ASAP

Slack channel will be used to communicate this further.

Action: [JB to ask ZG/CL to share this on Slack](#)

## **10. Meeting timings**

Provisional agreement to move meetings to 3pm

IS relays RC's comments on wanting to move the meeting away from Sunday, do to inevitable clashes with get-ins. IS sympathises but notes the difficulties of meeting during the week due to other commitments.

KS suggests that nothing important happens at 3pm on Sunday

TC asks JB if on the last committee, meetings generally got shorter as ours are quite long, JB says they did.

JB notes Sunday is also a useful point to both reflect on the week just gone and consider the week ahead.

JB suggests we meet at 3pm next term, and vote on it after seeing how it goes.

KS and JB suggest a CUADC brunch meeting/social next Saturday morning, at 11am, rather than Sunday due to both the mid out and people potentially going home.

## **11. Oxbridge Collaborative Theatre Festival**

RS relays a conversation he had with a member of OUDS, where the idea of a collaborative drama festival with Oxford was suggested, he thinks this would be cool.

RS notes we would actually have to communicate with Oxford for this to suggest a format. JB suggests Eurovision style, perhaps a Varsity.

RS suggests perhaps a double bill of an Oxford production followed by Cambridge production, or an integrated production. He suggests that it may be easier to work on this during the holidays.

TC explains All England One Act Play festival: a series of 1 act plays are put on over a week, like the Downing festival. They suggest something similar for this collaborative festival, with 1 Oxford and 1 Cambridge play a day, perhaps for a couple of days in Oxford and a couple of days in Cambridge.

JB suggests we include a social element/swap.

LB suggests we should show them the skip.

JB explains that the Oxford student theatre set up is very different to Cambridge, with students forming companies before they pitch for funding. He suggests that perhaps one system may be better than the other.

KS notes that she chose Cambridge over Oxford because of the ADC

There is some discussion of the merits and cons of the Cambridge and Oxford student theatre scenes.

[Action: JB to contact OUDS president regarding a collaborative theatre festival](#)

## **12. A.O.B**

JB asks for any urgent AOB

RS notes he has not had a handover, JB asks for other committee members who have not had their emails handed over. TS, KS and SC haven't. JB explains he will be doing some of this

Action: JB to sort out emails, with priority being TS so people can be reimbursed.

JB notes he will bring pastries to next week's brunch social/meeting.