



Cambridge University Amateur Dramatic Club

Minutes, 29.09.23, 7pm, Google Meet

1. Apologies for Absence

Present: Amber Heal, Chris Wordsworth, Eva Lemmy, Vivian Wang, Wahida Seisay, Steph Cho, Jessi Rogers, Stan Hunt, Evie Chandler, Katie Stapleton, Holly Varndell, Hugh Bowers, Gemma Stapleton, Frederick Upton

Absent with apologies: Eva Lemmy, Manon Harvey, Fiona Popplewell

2. Minutes and Matters Arising

In EL's absence GS volunteers to take minutes

3. Show Reports

a. Raisin in the Sun

SH has confirmed with the team that SPAT reports exist

Publicity is up and running, acting going well with first rehearsals happening. Sales are not good, might just be a week 1 advance sales thing but need to boost this

EC spoke to LD and they think once students are back in Cam this will pick up so we don't need to worry yet, committee need to push it at all freshers events

Action: GS to push discount with membership for freshers social to Raisin

SH reports that tech team is fully filled, new soundie (FC!) and Lighting Designer but they are being supported. HB has spoken to the Technical Director.

SH promises HV they will not time out at the get-in.

b. Metamorphosis

GS reports that there had been some set related issues over the holidays with set plans not being approved but it is now pretty much sorted and a plan is agreed. Publicity is going well with a reasonable amount of tickets sold. Rehearsals have started and it seems to be coming together.

c. Love Corporation

KS says that there may be some issues with where the ticket reports are going to, auditions are open, also opened for design and prod team, may be some communication issues but overall going okay.
HV adds that okay if sales are low at this point

d. Panto

SPAT: Sold 694 tickets in first release, both Sat nights show pretty much sold out
Banner up, going to do trailer etc
Plans to start rehearsals in Week 1 once full cast done

CW says Section 2 signed off and a catch up meeting happened today. Thinks set is safe
Looking to sort tech meeting soonish

4. Freshers Plays

JR reports some people already signed up for auditions, her and VW have started reading Party, Serious Money is hard lol. If anyone wants to come along to auditions for a second opinion please do

EC asks if people have an option to say time commitment/ show preferences, JR confirms yes

5. Freshers Fair

HV thanks everyone for signing up for freshers fair, it does start at 9 for set up not 10 so HV will be there if you can't make it. HV asks about banners and boards, EC thinks LH did it last year.

GS discusses flyers to give away

FC suggests that there is a QR code with the linktree (including the booklet in digital form)

Action: GS to send QR code to Holly for freshers fair

Action: HV to make a document about the bursary tickets

SC asks that there is a code to sign up for membership at the stall

GS asks number one goal of Freshers fair: HV replies come to Freshers Friday, then membership, FC asks about theatre families as well

VW reminds that wifi in the tents is terrible so recommends just one QR code

EC says that CUMTS are behind us and Footlights, JR suggests fighting them, EC thinks we'd lose, JR disagrees.

HV has organised lots of societies to come to Freshers Friday in the bar/hallway which should be super fun.

Action: Committee to ideally arrive from 1 to set up, clear up at 6. Plans to bring leftover resources from fair.

Action: Committee to volunteer for tours

6. Meeting timings

VW asks about a meeting on the 8th, HV says probably, EC thinks yes as two weeks without a meeting is too long.

GS asks about brunch at Jesus, HV to organise

FC suggests we choose a time to correspond Raisin, WS thinks 12:30 should be fine

HV to book for 12:30

Action: HV to organise a meeting for 8th October at Jesus at 12:30

EC remembers a crisis meeting in Week 7 so we defo need to pencil a meeting in on the panto get-in. FC thinks earlier college meetings are a good idea to correspond with brunch socials

Action: EL to add brunch socials to agenda for next time

7. Theatre Families

FC reports 30 couples and a few singles, HV asks for marriage proposals 25 freshers signed up so far, already starting a spreadsheet to match people up At the moment freshers sign up deadline is quite late as weekend before theatre families social, suggestion to roll out parents on a rolling basis- asks for thoughts/suggestions

FC is concerned about parents being upset if some people get kids first; HV thinks it might end up on ADCbridge

EC thinks being ADCbridged is inevitable, FC says we don't have enough kids, JR remembers that SH is already her child, JR volunteers to look after all the old children.

EC suggests emailing parents with an update, or social media. JR suggests emailing current sign ups then adding a message at the end of the form.

Action: GS/FC to put on social media about rolling deadlines just to keep people in the loop

8. Socials

FC asks people to sign up for socials, especially the ones no one has signed up for yet. There was a name and shame for people who haven't yet signed, FC doesn't want to repeat cancelling socials due to no committee.

9. Ticketed Socials

FC says either we buy tickets and sell to freshers, if we do in advance we may be able to sell them back if needed. By booking tickets all the freshers can sit together. EC says group booking is 10% off, CUADC is 20%. HV thinks encouraging own tickets helps membership sales.

FC thinks with Raisin saying sit in this area will be sufficient
FC thinks Metamorphosis will sell out and doesn't want to run a social that people can't go to

HV thinks we buy for Week 2 but not Week 1

HV thinks 15 tickets, we can publicise the pub after

EC thinks keep the pub to just freshers, SH thinks stragglers will follow so say just freshers and then accept hangers on.

Action: FC to ask LD about tickets in the ADC how to reserve an area.

HV summarises group booking for Metamorphosis, Raisin more casual

10. Paul Ashley

GS has been receiving membership reports for Metamorphosis and comments that Paul Ashley is not eligible for membership but we could make him an honorary member

JR says offer Paul honorary membership in exchange for a workshop in theatre photography

Action: GS to message Paul Ashley

EC says for freshers play photos need a student if not a fresher

SH suggests GS messages CUFA as keen photographers (Katie Burge)

SC says we should follow the constitution and do a vote

HV runs an election

Vote taken by committee present passed unanimously

11. Club Dinner

HV wants to get a dedicated photographer

SH suggests a fee for editing

EC suggests a free ticket as well

FC says either just payment, or food and a small fee as well

HV says want a student then we can advertise them after to encourage shows using students photos

FC thanks people for theme ideas

Action: anyone with other ideas to send to Freya before next meeting.

12. Publicity

GS summarises the publicity campaign so far and asks for application packs etc

Action: Committee to send application packs/sign ups to GS and KS for Facebook and the website by Freshers Friday (but ideally earlier!)

13. Costume Store

HV says to put a pin on costumes to reserve but don't put in a bag as other shows then feel like they can't use it. Once a show has put their name on a costume you can't alter it.

Action: HV to make a sign for the store

JR suggests the sign is quite brutal with it's tone

14. Club Ducks

AH thinks we need a shrine for Diana, FC suggests fake candles from propstore

JR asks where Diana is (in the costume store to protect from a skip) and promotes Diana merchandise

Action: CW to pay for a bigger duck

Action: KS to buy Camilla

KS agrees we should buy a new duck

HV thinks we spend too much time discussing ducks

GS to keep Daphne for the time being

15. Fringe Feedback

EC says we want to make a google form for group O for feedback, possibly joint with CUMTS. Form to be anonymous, we won't retroactively take action against people, all for improvements for next year. EC asks for general suggestions

HV suggests the questions should be direct so that people give what was good, what was bad and actions for committee to lead the responses. Question for Camden or Edinburgh but not specific show so keep anonymity where possible.

SH wants to steer the form towards positive responses and actions we can take in future.

FC suggests having prompts in the description rather than loads of questions so people can write what they want.

Action: HV to make a draft form to send to committee and CUMTS/Footlights

EC clarifies the form is being emailed to those involved not generally on social media

HV suggests FB messenger, or message producer

There is general upset about the marking boycotts (related to when emails expire)

16. SolidariTee

HV has a contact who wants to do a collab event

HV clarifies that the charity supports refugees and has a huge presence in Cambridge

Link to Sick Of It, ie if they have someone who wants to do a show we would be happy to probably fund it as we like charity shows!

JR thinks it could link to PES (contact Jessi)

EC suggests do something in conjunction with Winter Party

FC has thought about a charity social but overall decided against at this time

HV thinks we direct them to other societies (Footlights Smoker, CUMTS Bar Night, Marlowe Scratch Night)

JR volunteers to help with a scratch night

17. EDI Group

EC wants to restart this group, looking for volunteers in committee to cover issues like identity conscious casting, disability conscious casting, class inclusion.

Action: Interested committee to contact EC who will make a slack channel, and reach out to friends who may be interested to contact EC

HV clarifies a parliament style committee with reps from each theatre society meeting maybe twice a term

FC thinks committee members running it with anyone to contribute through an open form

EC wants the EDI Group to be separate from CUADC with the chair of the committee elected in the first meeting

18. Oxford Collab

FC suggests we invite them to come here; we need to decide what we want to do, and if we want to pitch it then we need to do it ASAP

24 hr musical type show, day before writers meet to create small scenes then day of show they come here and do the show

HV happy to pitch and do it at the ADC

FC says not week 3 as musical, not week 4 as club dinner, not week 9 as end of term

Week 2 suggested as we will still be committee, Saturday wanted as all day commitment

FC suggests booking the stage for the day and doing stuff more like a chill workshop

EC comments that 12 is the earliest reasonable arrival time

HV suggests it is pitches as a fun social not a performance

KS thinks even if we can't do a show now we can do a skill share and build a relationship for future events

There is a discussion about them staying over but overall decision it would be an admin nightmare

Action: HV contacting Oxf*rd president about doing a show or a skill share to see what they are up for

HV comments that if they invite us there then we would definitely consider that as well

19. Sewing Machine

CW wants a new sewing machine, hoping to get it through the panto budget, JR suggests one sewing machine, one overlocker.

FC asks about the current sewing machine, EC recalls that it belongs to ETG

Action: CW to have a meeting with LD to discuss

JR thinks a cutting table with wheels would be ideal, HB volunteers to make it

Action: HB to look into making a cutting table

HV summarises to focus on getting the machines now, table at camp/ mini-camp

JR suggests all the committees collab to make a sewing machine and pledge to share maintenance costs, realistically people will all use the CUADC one anyway to prevent bad costumes

Action: HV to contact the other society presidents to ask for funding

HB asks for a tracksaw, but CW says management have directly banned a CUADC tracksaw

20. AOB

Action: EL to add welfare training to next agenda

JR plugs Drowsy Chaperone

KS announces she has ordered Camilla

JR has permission to decapitate Diana

Action: ALL committee to put stuff for freshers fair in the CUADC president pidge before the end of Monday before the freshers fair (Flyers etc)

Meeting adjourned at: 21:06